

Dealer Bulletin: Changes to Maine BMV's Title Application Process

Changes to form MVT-2

BMV has made the following changes to form MVT-2 in anticipation of launching the Electronic Lien Titling Program (ELT) on January 31, 2024:

New blocks

BMV has added blocks 21a and 24a to form MVT-2 to collect Lienholder Identification Numbers.

New information

BMV will issue a Lienholder Identification Number to any lender participating in the ELT. It will be crucial for your staff to enter the correct name of record and identification number on title applications for participating lenders. You will not, however, need to include an identification number for lenders who elect not to participate in the program.

When ELT launches in January, BMV will host a list of lenders' names of record and identification numbers on the website below. Lenders with whom you do business will also provide you with their identification number.

New carbon copies

The owner, lienholder, and dealer carbon copies are no longer color coded on form MVT-2. Instead, each page is printed on white carbon paper with bold, red ink indicating to whom you should distribute each copy.

Please see the next page for a preview of the new MVT-2.

Tell your IT department or vendor

If you use software to print the MVT-2, please make your IT department/ vendor aware of the new blocks so they can update your software. For their reference, the ID number will be in the format ME-FEIN-### (where FEIN is the lender's 9-digit Federal Employee Identification Number).

How to get the new form

You may continue using your existing stock of form MVT-2 until January 1, 2024. BMV will start fulfilling form requests with the new form in September 2023. Please plan to order the new form accordingly.

Pre-validated MVT-2A

Dealerships with existing stock of prevalidated form MVT-2A may continue to use them as payment even after January 1. Please submit title applications using the new form and attach a voided, pre-validated MVT-2a as payment.

Online ELT training this fall

Join us for a half-hour online training session on changes to the titling process:

Wednesday 10/11, 11/8, & 12/13 at 3PM Thursday 10/12, 11/9, & 12/14 at 10AM

Email us at elt.bmv@maine.gov to RSVP.

For more information:

elt.bmv@maine.gov |

www.maine.gov/sos/bmv/titles/elt

Forward the original Motor Vehicle copy plus supporting documents to the Bureau of Motor Vehicles

PLEASE TYPESET OR PRINT LEGIBLY. DISTRIBUTE COPIES AS INDICATED IF PRINTING USE BALL POINT PEN OR HARD SURFACE AND BEAR DOWN HARD.

SECRETARY OF STATE BUREAU OF MOTOR VEHICLES DIVISION OF TITLE SERVICES 29 STATE HOUSE STATION AUGUSTA, MAINE 04333-0029 207-624-9000 EXT. 52138

TTY users call Maine relay 711



APPLICATION FOR CERTIFICATE OF TITLE (MVT-2)

Check if rush is requested - (Additional \$10.00 fee required)

CTA BH Sample

THIS IS NOT A CERTIFICATE OF TITLE

INSTRUCTIONS: Typewrite or print legibly on hard surface. Distribute copies as indicated at bottom of form. If vehicle is new, attach a manufacturer's certificate of origin to original copy; for used vehicle, attach last previous certificate of title.

CHECKS SHOULD BE MADE PAYABLE TO "SECRETARY OF STATE".

FEE \$33.00

	1 Name(e): La	ast, First, Middle Initial	(conjunctive "c-"	not normitted				2 Data(a) of high	MM/DD~~~~	3. Telephone	
OWNER	105		30 3	A	2. Date(s) of birth MM/DD/YYYY		VI/OU/1111	o. relephone			
INFORMATION	a Joint owner							ip MSRP INSTRUCTIO		MSRP INSTRUCTIONS	
	b. 4. Mailing addr	ress-No. & Street (if P.	O. Box, # 6. must	be completed	5. MSRP			MSRP equals the			
If more than one owner, common ownership will be assumed unless joint ownership	City State Zip Code							Recorded on Monro	total vehicle price minus the destination charge on new vehicles requiring the Monroney label. If the vehicle is used, list the MSRP		
	6. Legal residence, if other than mailing address							P Amount			
box checked.	7. If a leased ve	ehicle, name and add	ress of lessee		s			if recorded on previous Maine title. DO NOT			
	8. Year	10. Model	lodel 11. Vehicle identification number					attach Monroney label to application.			
VEHICLE INFORMATION									type	Тако со арриодиот	
	13. New Used Rebuilt	14. Purchase date Mo./Day/Year	15. Titl	e number		16. State of origin		17. Other data BMV USE		SENT TO SECRETARY OF STATE	
	18. Current odometer reading 19. Mileag 19. Mileag					al mileage Cess of mechanical limits			r changed r broken	DATE	
90000000		older's name if vehicle		км.		en holder ID#		22. Date of lien		MUNICIPAL AGENT	
LIEN INFORMATION						,	K			VALIDATION	
Title will be mailed to the first lien holder,	23. Address-No. & Street City State Zip Code										
otherwise it will be mailed to the	24. Second lien holder's name 24a. Lien holder ID#						25. Date of lien MM/DD/YYYY			<u> </u>	
vehicle owner. If lien holder ID# is					•			Leinholder ID#			
listed, title will be sent	26. Address-No	o. & Street		City		State		Zip Code		FEE PD. \$	
electronically.	27 Name and	address of seller					20 0	lata W. if a Maine		BMV USE:	
SELLER INFORMATION	27. Name and address of seller 28. Plate #, if a Maine licensed dealer UC MC					DO NOT WRITE IN THIS SPACE					
	29. The unders	R									
SIGNATURE OF SELLER IF A DEALER	CONTEST TO THE D										
	Signature of dealer's representative Official title Date										
SIGNATURE(S) OF OWNER(S)	30. The undersigned hereby certify that all liens against the vehicle described are listed above and that information contained herein is true and correct to the best of my / our knowledge and belief. If representing a company, I further certify that I have been authorized by the company to sign on their behalf.										
Authorized person may sign for a company								DATE			
READ PENALTY BEFORE SIGNING	Signature(s) of owner(s) as named in block # 1. All owners must sign. Power(s) of attorney must accompany this form. If under age 18 parent or guardian must also sign.									DATE	
	If owner is a company, authorized representative sign here.						al title		Date		
PENALTY						atement, fails to disclose a s guilty of a Class D crime		_			
						5 50			-	Distribution	

Instructions

PLEASE TYPESET OR PRINT LEGIBLY. DISTRIBUTE COPIES AS INDICATED IF PRINTING USE BALL POINT PEN OR HARD SURFACE AND BEAR DOWN HARD.

White carbon copy

SECRETARY OF STATE BUREAU OF MOTOR VEHICLES DIVISION OF TITLE SERVICES 29 STATE HOUSE STATION AUGUSTA, MAINE 04333-0029 207-624-9000 EXT. 52138 TTY users call Maine relay 711



APPLICATION FOR CERTIFICATE OF TITLE (MVT-2)

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CTA BH Sample

OWNER'S COPY <

Distribution Instructions

										Instructions			
OWNER	1. Name(s): La	3. Telephone											
INFORMATION	a Joint ownersh							a		MSRP INSTRUCTIONS			
If more than one owner, common ownership will be assumed unless joint ownership box checked.	b. 4. Mailing address-No. & Street (if P.O. Box, # 6. must be completed) City State Zip Code 6. Legal residence, if other than mailing address 7. If a leased vehicle, name and address of lessee							b. Recorded on Monro Recorded on prior to equired Amount	MSRP equals the total vehicle price minus the destination charge on new vehicles requiring the Monroney label. If the vehicle is used, list the MSRP if recorded on previous				
	8. Year	9. Make	10. Model	11. Vehicle i	dentification	number	\$		12. Body type	Maine title. DÖ NOT attach Monroney label to application.			
VEHICLE INFORMATION	13. New Used Rebuilt	14. Purchase date Mo./Day/Year	15. Title	number		16. State of origin		17. Other data BMV USE		SENT TO SECRETARY OF STATE			
	18. Current odometer reading 19. Mileag 19. Mileag					ge nechanical limits dometer discrepancy	20. If not actual ☐ Odometer changed ☐ Odometer broken MUST FILE MVT-32			DATE			
LIEN INFORMATION	21. First lien holder's name if vehicle financed 21a. Lien holder ID# 22. Date of lien MM/DD/Y						MM/DD/YYYY	MUNICIPAL AGENT VALIDATION					
Title will be mailed to the first lien holder, otherwise it will be mailed to the vehicle owner. If lien holder ID# is listed, title will be sent electronically.	23. Address-No. & Street City State Zip Code												
	24. Second lier	n holder's name			24a. Lier	Lien holder ID# 25. Date of lien MM/DD/Y			MM/DD/YYYY	—Lienholder ID#			
	26. Address-No. & Street City State						Zip Code			FEE PD. \$			
SELLER INFORMATION	27. Name and address of seller 28. Plate #, if a Maine licensed dealer						D UC MC	BMV USE: DO NOT WRITE IN THIS SPACE					
SIGNATURE OF SELLER IF A DEALER	29. The undersigned hereby certifies that the vehicle described was sold to the owner(s) named and further certifies that the information shown is true and correct to the best of my knowledge, information and belief.							R					
	Signature of dealer's representative Official title Date												
SIGNATURE(S) OF OWNER(S)	30. The undersigned hereby certify that all liens against the vehicle described are listed above and that information contained herein is true and correct to the best of my / our knowledge and belief. If representing a company, I further certify that I have been authorized by the company to sign on their behalf.							D					
Authorized person may sign for a company								DATE					
READ PENALTY BEFORE SIGNING		ature(s) of owner(s) as named in block # 1. All owners must sign. Power(s) of attorney accompany this form. If under age 18 parent or guardian must also sign.								-			
	If owner is a co	empany, authorized rep	resentative sign he	re.		Officia	al title		Date				
PENALTY						tement, fails to disclose a guilty of a Class D crime		Γ	Di	stribution			

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White carbon copy

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THIS IS NOT A CERTIFICATE OF TITLE

LIEN HOLDER'S COPY

Instructions 1. Name(s): Last, First, Middle Initial (conjunctive "or" not permitted) 2. Date(s) of birth MM/DD/YYYY 3. Telephone OWNER INFORMATION Joint MSRP INSTRUCTIONS ownership 4. Mailing address-No. & Street (if P.O. Box, # 6. must be completed) 5. MSRF MSRP equals the total vehicle price New: Recorded on Monroney Label If more than one State Zip Code minus the destination Used: Recorded on prior title owner, common charge on new vehicles ■ Not required ownership will be requiring the Monroney 6. Legal residence, if other than mailing address assumed unless label. If the vehicle is joint ownership used, list the MSRP MSRP Amount box checked. 7. If a leased vehicle, name and address of lessee if recorded on previous Maine title. DO NOT attach Monroney 9. Make 10. Model 8. Year 11. Vehicle identification number 12. Body type label to application. Purchase date Mo./Day/Year New 15. Title number 16. State 17. Other data BMV USE SENT TO **VEHICLE** SECRETARY OF STATE Used [INFORMATION Rebuilt 18. Current odometer reading 19. Mileage stated is 20. If not actual DATE __ ☐ Actual mileage Odometer changed ☐ MI. ☐ In excess of mechanical limits Odometer broken INITIAL _ ☐ Not actual - odometer discrepancy DO NOT ESTIMATE - NO TENTHS □км MUST FILE MVT-32 21. First lien holder's name if vehicle financed 21a. Lien holder ID# 22. Date of lien MM/DD/YYYY MUNICIPAL AGENT LIEN VALIDATION INFORMATION 23. Address-No. & Street City State Zip Code Title will be mailed to the first lien holder, otherwise it will 24. Second lien holder's name 24a, Lien holder ID# 25. Date of lien MM/DD/YYYY be mailed to the Lienholder ID# vehicle owner. If lien holder ID# is listed, title will 26. Address-No. & Street City State Zip Code be sent FEE PD. \$_ electronically. BMV USE: 27. Name and address of seller 28. Plate #, if a Maine рΠ DO NOT WRITE SELLER licensed dealer UC [INFORMATION IN THIS SPACE MC 🗆 29. The undersigned hereby certifies that the vehicle described was sold to the owner(s) named and further certifies that the information shown is true and correct to the best of my knowledge, information and belief. SIGNATURE OF SELLER IF A DEALER 30. The undersigned hereby certify that all liens against the vehicle described are listed above and that information contained herein is true and correct to the SIGNATURE(S) best of my / our knowledge and belief. If representing a company, I further certify that I have been authorized by the company to sign on their behalf. OF OWNER(S) Authorized person may sign for a company DATE Signature(s) of owner(s) as named in block # 1. All owners must sign. Power(s) of attorney Date must accompany this form. If under age 18 parent or guardian must also sign **READ PENALTY**

Distribution Instructions

BEFORE SIGNING

PENALTY

If owner is a company, authorized representative sign here.

A person who uses a false or fictitious name or address, makes a material false statement, fails to disclose a security interest, or conceals any other fact in an application for certificate of title is guilty of a Class D crime.

Official title

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CTA BH Sample

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OWNER INFORMATION	a Joint		
	b. ownership \square	b.	MSRP INSTRUCTIONS
If more than one	City State Zin Code	corded on Monroney Label	MSRP equals the total vehicle price minus the destination
owner, common ownership will be assumed unless joint ownership	6. Legal residence, if other than mailing address MSRP A	red	charge on new vehicles requiring the Monroney label. If the vehicle is used, list the MSRP
box checked.	7. If a leased vehicle, name and address of lessee	anount	if recorded on previous Maine title. DO NOT
	8. Year 9. Make 10. Model 11. Vehicle identification number	12. Body type	attach Monroney label to application.
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	18. Current odometer reading 19. Mileage stated is Actual mileage In excess of mechanical limits	O. If not actual Odometer changed Odometer broken MUST FILE MVT-32	DATE
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otherwise it will be mailed to the vehicle owner. If lien holder ID# is	24. Second lien holder's name 24a. Lien holder ID#	25. Qate of lien MM/DD/YYYY	Lienholder ID#
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		Date	·
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	If owner is a company, authorized representative sign here. Official title	Date	
PENALTY	A person who uses a false or fictitious name or address, makes a material false statement, fails to disclose a security interest, or conceals any other fact in an application for certificate of title is guilty of a Class D crime .		

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